

***Minutes of LDC meeting held at the Holiday Inn Express, Llandarcy  
on Tuesday 16<sup>th</sup> September, 2014.***

***Members Present.***

Rhiain Paul, Roger Pratley, James Davies, Janet Megins, Mike Spencer-Harty, Mark Harris, David Jones, Tesni Metcalf, Helen John, Gayathri Kini, Allison Walker, Rob Elliott, Richard Herbert, Huw Hopkins.

***In Attendance.***

Simone Davies, Andy Bevan, Mary Wilson, Dharminy Martin.

***Apologies for Absence.***

Chris Wills-Wood, Bill Walters, Lesley Hicks, Anwen Hopkins, Pam Norman, James Bater, Karl Bishop, Rhian Jones, Steve Gould, Sian Jones, Paul Fraser, Celia Topping.

***14/52 Presentation by Andy Bevan – New Dental Practice Adviser role.***

Andy explained that, following DPAs transfer from Public Health Wales (a national body) to ABMU Health Board, although the job description stayed the same, local pressures could be different. The main roles involve QAS monitoring, advice to the HB on performance and contract concerns plus advice and support to GDP on all dental matters.

QAS letters would be sent out this week and would be accessible on line from 23<sup>rd</sup> September until access closes 22<sup>nd</sup> November. Nothing major had been added to the questionnaire this year.

In addition to Exception Reports, Health Boards now have access to the Dental Assurance Framework (DAF). It will give more detailed statistical information related to performance at the Health Board's request, drilling down vast amounts of information. It is vitally important that GDPs ensure all data is entered correctly onto FP17 software or paper submissions. Clear and concise clinical patient notes will be essential to answer any ongoing patient and /or HB queries.

It has yet to be decided whether the DAF information will be shared with performers and to what level of detail. The LDC/HB liaison meetings would be the best forum to pursue this issue.

There is an Monday evening Morrision lecture on 6<sup>th</sup> October regarding NHS Rules and Regulations. All GDPs and their teams are encouraged to attend. AB will ask Rob Davies if his presentation from this meeting will be available to post on the LDC website (unfortunately, this request has been refused).

AB also undertook to facilitate progress with Margaret Lake from Occupational Health over the support for dental teams.

The Chair, on behalf of the committee, thanked Andy for his presentation.

## **14/53 Minutes of the Meeting held on Tuesday, 22<sup>nd</sup> July 2014**

Minutes of the last meeting were accepted as a true and correct record.

### **14/54 Matters Arising.**

14/41 Current needle stick policy and protocol to be updated and once updated would be available on the website.

14/28 Changes on orthodontic referral forms were not a type error but a change in criteria. All new patients are now to be referred to an Orthodontic consultant for treatment planning before treatment is started by a DWSI. This to be taken to next Liaison Group meeting.

14/35 Oral surgery referrals- there was no progress.

The fax number on the referral forms was incorrect, correct number to be circulated to all GDPs. A network was in the process of being set up to facilitate on line referrals. Cwm Taf HB are soon to pilot this.

14/45 Parkway- No representatives present.

14/45 DFT training:

The term DF1 is no longer in use. The term DF is to be used now.

Registration with HIW not required as yet, possibly moving towards practice registration as opposed to performer.

(A correction to the draft minutes should read as specialist training not HDS, this will be implemented September 2015.)

14/48 No comments had been emailed to the secretary.

14/50 Dental parlours – the secretary has received a response from GDC asking for permission to reveal the source of the complaint re ‘ The Oaktree Park Clinic ‘. This was given as Morgannwg LDC.

The clinic is advertising the services of a dental therapist for fillings etc. LA can only be ordered by a dentist. Concern was raised as to whether or not a dentist is affiliated to the clinic. It was also reported that Tesco in Fforestfach was offering tooth whitening.

### **14/55 Secretary's Report.**

1. April 2015 will see a new committee elected, while the Secretary is happy to carry whilst still in practice, it may be an idea for someone to start shadowing him in the near future. Members were asked to give this serious consideration.
2. LDC Connections had been emailed to all members previously.
3. Welsh contract pilots are to end March 2015. WAG will decide if we are to follow England regarding contract reform.
4. ARF - BDA is prepared to go to a judicial review if the massive hike in fees goes ahead. This would be high on the agenda on LDC Officials' Day (Friday 5 December) and it is therefore very important to send delegates this year.

### **14/56 Chair's Report.**

This had been emailed to all members previously

### **a. Clinical Governance meeting.**

1. A review of SCD highlighted high failure rates for initial appointments and subsequent operating days. LDC members present advised of the SOE texting reminder facility which has shown to be very effective in reducing DNA's in practice.
2. The next postgraduate audit will be centred on patient satisfaction.
3. LDC/LHB Liaison Committee, this meeting was now better attended and represented.
4. Occupational Health issues still ongoing. Andy Bevan offered his assistance with liaising with the LHB. The facility to access Occupational Health services on an ad hoc basis would be welcomed.

### **b. Orthodontic waiting list.**

The numbers continue to be very high and continue to cause serious concern. A copy of current waiting list had been emailed to all members. It is questionable whether the Ortho MCN is still continuing.

### **c. In hours Emergency Access-Interim Review**

A copy had been emailed to all members

Patients are reported on the whole as being very happy with the service they have received. Committee members reported some issues:-

1. A patient was seen in an access session as a band 4 and the coordinator had then tried to send the patient back to the GDP if any further problems as a guaranteed treatment.
2. Friction had been reported between practice receptionists and the coordinator over appointment times.
3. Reports that some sessions are not being filled, especially morning appointments.

A request was made for any GDPs taking part in these sessions to email the secretary with any problems or issues. These issues can be taken to the LDC/LHB Liaison Group Meeting.

### **d. ABMU Out of Hours Service.**

OOH complaints - only 5 complaints had been reported by the governance team since April 2010. The majority of complaints were related to the mobile phone.

### **14/57 Treasurer's Report and LDC Finance.**

The balances now stood at:-

|                  |           |
|------------------|-----------|
| Current Account: | £2390.09  |
| Deposit Account: | £17381.35 |

LDC Officials day this year will be on Friday 5<sup>th</sup> December. It was felt very important to send two delegates this year.

## **LDC and ARF**

A campaign was being launched by 73 LDCs across the country to lobby the GDC in relation to the unfair proposed rise in ARF. This would involve lobbying MPs and various officials along with the press. The estimated cost of this campaign would be £8000 per month. If the cost was divided between 73 LDCs the cost would be £109.59 per month per LDC. The campaign would run for 4 to 6 months. There was no objection in principle by the committee to this proposal, but it was felt by some that far more information was required regarding the way that the challenge was to be made. The treasurer was requested to find more details from the organisers of the challenge.

### ***14/58 Delegates' Reports.***

#### **Parkway.**

No further report at this time.

#### **DFT Report.**

DF salary had not been decreased and remains at the current level. Every UK graduate has a training post this year.

### ***14/59 Oral Cancer Action Month November 2014***

Mary Wilson reported that a verifiable 2 hour CPD evening is to be held on Thursday 23<sup>rd</sup> October at the Lecture Hall, NPT Hospital. This was to be LHB funded and there were 85 places available. Flyer to be sent to all practices within ABMU. Early reservation for a place recommended as space is limited.

Deanery launching a funded CAPRO smoking cessation audit. Details available from Post Graduate Dept.

BDHF had resources available to order for Oral Cancer Month, to be displayed in practices.

### ***14/60 Any Other Business.***

There was no other business.

### ***14/61 Date and Time of next meeting.***

Tuesday 18<sup>th</sup> November, 2014 at the Holiday Inn Express, Llandarcy.