

***Minutes of LDC meeting held at the Holiday Inn Express, Llandarcy
on Tuesday 17th November, 2015.***

Members Present.

Keith Silvester in the chair, Roger Pratley, Mark Harris, Anwen Hopkins, Lowrie Jones, James Bater, Dave Jones, Simon Bond, Helen John, Huw Hopkins, Stephen Gould, Tesni Metcalf

In Attendance.

Pam Norman, Paul Fraser, Mark Waters, Rhian Jones, Gareth Davies

Apologies for Absence.

Rhiain Paul, James Davies, Mike Spencer-Harty, Rhian Humphreys, Lesley Hicks, Dharmini Martin, Ewart Johnstone, Tom Bysouth, Mary Wilson, Sian Majoe, Phil Majoe, Richard Herbert, Prash Vasudevan

A short presentation on Antibiotic Audits was given by Andy Bevan before the meeting.

15/68 Minutes of the Meeting held on Tuesday, 22nd September, 2015.

Minutes of the last meeting were accepted as a true and correct record.

15/69 Matters Arising.

15/57 Clinical Governance Meeting- the chair had spoken to Lindsay Davies - no new meeting date had been arranged as yet.

15/60 Local Commissioning update- Mike Hedges had spoken to the Minister who agreed that the issue had been handled badly although he doesn't interfere in local issues. It was felt there was a need for assurance that all matters regarding tendering of contracts should follow the correct procedures with the full involvement of the LDC. Concern had also been raised that the HB felt that the £250K contract value was an insignificant amount of money.

It was also discussed that the chair of the Welsh Medical Committee also felt that the HB had the same attitude with many medical issues i.e. doing their own thing and not consulting with relevant bodies.

After discussion it was agreed to now take the matter to The Ombudsman.

15/57 QAS- a reminder this has to be completed and returned by 24th November 2015.

15/55 Contractual Grey areas- the draft document had now been commented on and this LDC had been the only one to respond to the CDO request for comments. Concern was raised that a workbook published in 2011 by WG regarding contract management which had been sent to all HB had in fact not been seen by LDC or GDPs despite the document recommending that it be shared with LDCs and GDPs.

15/70 Secretary's Report.

1. Occupational Health- there had not been a great return of the forms sent out in September to register staff. If forms are not returned then staff are unable to access the service. The funding available does not cover a complete Occupational Health service although staff wellness services can be accessed on an Ad hoc basis.
2. The Parkway Clinic had completed and returned their staff forms by recorded delivery in September, they only received acknowledgment of receipt last week.
3. Strategy Review Group
Hilary Dover was still looking at this.
4. OOH
The OOH rota was now being produced up to the end of February 2016 under the current arrangements.
5. Mid -Year Process
Practices who are continually not reaching their target year on year are felt to be wasting dental monies which could be used elsewhere. Legal advice was being sort by HB as to what can be done to ensure targets are met at year end.

15/71 Chair's Report.

WDC Meeting 27th October 2015

1. Clusters- dentists should be remunerated for being on them, Gwent had advertised for a dental lead. Clusters to be an agenda item at the next meeting.
2. Tongue Piercing- a leaflet explaining the dangers to be published.
3. NHS Email- funding ends next month, £500 grants payable on set up. Practices are being reminded to log in and check for emails.
4. Private Dentistry regulations to be published the end of November 2015.

15/72 Treasurer's Report and LDC Finance.

The balances now stood at:-

Current account	£745.63
Deposit account	£26,014.52

The Benevolent fund had thanked the committee for a £100 donation it had made *in lieu* of fee for Lisa Howells presenting at BGM.

15/73 Delegates' Reports.

1. **WGDPC** - report had been emailed to all members previously
2. **GDPC** - report had been emailed to all members previously

3. **Orthodontics**

Orthodontic MCN were still not meeting as there were no Dental Strategy Group meetings for them to feed into.

4. **Dental Foundation Training**

The GPC report that has been circulated expresses concerns about UDAs performed by English FDs. This is not a problem in Wales-clinical activity of FDs in Wales is closely monitored by TPDs and generally there are no concerns about FD performance in Wales. Next year Satisfactory Completion of Foundation Training will be introduced and this has a minimum activity requirement. Since high needs referrals have been stopped at the DTU only patients that have come through the access route are being treated. The Deanery believes that this route alone will not deliver the patient flow required for satisfactory completion. The Dean has written to Lindsay Davies requesting confirmation that the unit will be run along the lines of a General Dental Practice in order to deliver clinical training and experiences that more closely aligns to that experienced by a FD working in a General Dental Practice. The Deanery can only allocate WG funding to placements that will meet the requirements of delivering satisfactory completion of Dental Foundation Training.

15/74 Local Commissioning - Update

Discussed under other agenda items.

15/75 In Hours Access and Out of Hours Services - Update

Report emailed to all members previously.

It was felt the in hours access sessions were now working very well, although the OOH was doubtful to be up and running before March 2016.

Some issues surrounding the new OOH models were:-

1. the security of the staff and building was felt to be an issue
2. it was felt staff who were familiar with the building/equipment were needed to initially set up the service.
3. without access to the computers the use of digital x-rays were felt to be a problem as was the use of a card payment terminal specific to OOH monies.
4. more instruments would be needed as running the decontamination room efficiently would prove to be a problem without sufficient instruments.
5. current staff were looking at their contracts regarding their working hours and OOH sessions.

15/76 Claims for Incomplete Treatment

Since there are no set guidelines practitioners are advised to use their own discretion on claiming incomplete treatments. As long as a reasonable effort has been made to contact patients and recorded in notes it is then acceptable to process the claim for payment.

15/77 Referrals to Hospital for OPT Radiographs

A GDP had tried to refer a patient to Morriston hospital for an OPT radiograph, Morriston do not accept these referrals although Bridgend POW do. The Chair to write to radiology department to ask if this could be trialled as GDPs are now not replacing out dated/broken OPT equipment, therefore making it more difficult for patients to have OPTs in GDS.

There was only one OPT machine in Morrision Radiography department and concern was raised that this would result in them being inundated with referrals.
Chair to report back in next meeting.

15/78 Any Other Business.

There was no other business.

15/79 Suggested Timetable for Meetings in 2016

This had been emailed previously and was agreed.

15/80 Date and Time of next meeting.

Tuesday 26th January 2016 at the Holiday Inn Express, Llandarcy