

**Minutes of LDC meeting held at the Holiday Inn Express, Llandarcy
on Tuesday 20th September, 2016.**

Members Present.

Keith Silvester in the chair, Roger Pratley, Anwen Hopkins, Mark Harris, Helen John, Rhian Paul, James Davies, Ewart Johnstone, Lesley Hicks, Mike Spencer-Harty, Simon Bond, Paul Fraser, Tesni Metcalf, Huw Hopkins, Rachel Coles.

In Attendance.

Rob Elliott, Mark Waters, Mary Wilson.

Apologies for Absence.

Steve Gould, Allison Walker, James Bater, Gayathri Kini, Rhian Jones, Tom Bysouth, Phil Majoe, Sian Majoe, Karl Bishop, Barrie David, Chris Wills-Wood.

16/49 Minutes of the Meeting held on Tuesday, 19th July, 2016.

Minutes of the meeting held Tuesday 19th July, 2016 were accepted subject to the following amendment:-
Apologies for absence were incorrect and related to the meeting held on 17th May, 2016. Secretary to update.

16/50 Matters Arising.

16/43 In Hours Access and OOH – there are three practices that we know of in NPT providing In Hours Access sessions.

16/40 Cluster Groups – there had been no meeting as yet but there was one due to be held in the near future. Date to be confirmed. Cluster and Arch project with Swansea University was still in the fluid stage and would be on the agenda when meeting is held. This is a WG driven collaboration between Health Services and University – research projects.

16/42 Delegates' Reports 2. Private Regulations – these were still not published.

16/47 a letter of condolence had been written to Mrs Ingrid Jones.

16/51 Secretary's Report.

1. Commissioning

The Secretary has attended the commissioning panel regarding the Cymmer dental surgery contract. A Bridgend GDP had been covering this contract in the interim; this arrangement was due to end on 30th September. This would most probably have to be extended as the contract had not yet been awarded to any GDP.

2. HM Prison Contract

There had been two bidders, both of whom had dropped out. This contract would now have to be re-commissioned it was undecided as yet whether it would be an SLA, or salary or maybe CDS. HB to decide.

3. Statutory Levy

A number of practices had reported problems with the levy being taken from their schedules since the inception of COMPASS system. The BSC are aware of this and are working to rectify the situation as random amounts are continuing to be debited. The Treasurer and Secretary to discuss further, GDP s advised to contact Martin Tucker at BSC with any issues.

4. LDC/LHB Liaison Group

- **Occupational Health**

60 practices had signed up, 24 had submitted health declarations totalling 183 staff, 4 practices had been completed, 53 dental staff seen and there had been 20 DNAs, 24 postponements and 1 refusal which is to be looked at by HB. OH to be given a space on LDC website.

There was still confusion in dealing with needle stick injuries – a GDP reported contacting OH to be told to attend A&E who referred back to OH. To take to next LDC/LHB Liaison meeting.

- **Interpreters/Translators**

Language line is in place for GDPs to access for any non English speaking patient. Access for hearing is in place for GPs but not dentists. It was agreed this needed to be looked at.

- **111 Implementation**

The 111 launch date is today – no practices had reported being contacted regarding changing their answer phones/ posters/ leaflets etc.

The 111 service will merge with NHS Direct in the ABMU area only to start; there would be a two phase launch. NPT and Bridgend to move across to 111 today and Swansea to follow in two weeks.

- **End of Year**

All localities were underperforming at 6 months; it is difficult therefore to predict the year end outcome.

- **Resource Centre**

The Director was leaving and post was being advertised.

16/52 Chair's Report.

To be discussed under relevant agenda items.

16/53 Treasurer's Report and LDC Finance.

The balances now stood at:-
Current Account £22,707.41
Deposit Account £874.41

16/54 Delegates' Reports.

There were no Delegate Reports further to the reports already presented by the Chair and Secretary

16/55 In Hours Access and Out of Hours Services - Update

Report emailed to all members previously.

There were 14 practices taking part within ABMU, this service was now only on weekends and Bank Holidays.

There were reported to be no practices accepting NHS patients within ABMU, it was felt it would be beneficial to offer any additional UDAs that may become available from under performing practices at an enhanced rate to performing practices to take on post access patients to stabilise and maintain their oral health. It was felt the ability to refer patients with high dental needs to the DTU at Baglan was a huge loss to the locality.

To discuss further at LDC/LHB Liaison Group.

16/56 Computer Backups/Viruses

WGDPC letter concerning the above had been emailed to all members previously and was to be posted on LDC website.

16/57 Hepatitis B Status and HIW Inspections

Email thread had been mailed to all members previously. Occupational Health were not giving titre levels on clearance to work letters as it was not felt necessary once immunity was proven. Since this is a requirement of HIW inspections, to take to LDC/LHB Liaison Group for clarification.

16/58 Any Other Business.

1. Celia Topping had now retired and there was a three year waiting list at Merthyr Mawr Road, Bridgend for Orthodontic assessment.
2. Alan Smith had passed away and the HB had been very helpful in the interim, a locum was now in place.
3. Mary Wilson was leaving her post at PHW and had been awarded The Winston Churchill Fellowship which would take her to Australia.

16/59 Date and Time of next meeting.

Tuesday 15th November 2016 at The Holiday Inn Express, Llandarcy.