

***Minutes of LDC Meeting held at the Holiday Inn Express, Llandarcy
on Tuesday 18th July, 2017.***

Members Present.

Keith Silvester in the chair, Roger Pratley, Anwen Hopkins, Helen John, Lesley Hotson-Hicks, Allison Walker, Simon Bond, Mike Spencer-Harty, James Davies, Huw Hopkins, Steve Gould, Tesni Metcalf, Ruwa Kadenhe.

In Attendance.

Clare Colquhite, Samantha Edwards, Rhian Jones, Pam Norman.

Apologies for Absence.

Mark Harris, Chris Woods, James Bater, Dharmini Martin, Rachel Coles, Rhian Paul, Paul Fraser, Chris Wills-Wood, David Davies, Barrie David, Rob Elliott, Joel Seith, Sian Majoe, Phil Majoe, Mary Wilson.

17/38 Minutes of the Meeting held on Tuesday, 16th May, 2017.

Minutes of the meeting held Tuesday 16th May, 2017 were accepted as a true and correct record.

17/39 Matters Arising.

- 17/26 wrong tooth extraction check list not emailed as only a pilot.
- 17/28 the secretary had not written to HIW, it was discussed in LDC/LHB Liaison group meeting. LHB to report back at next meeting.
- 17/22 OPG - SLA for radiography taken to liaison group meeting, awaiting response.
- 17/32 GDPC – any practices having recruitment issues please contact the secretary so issues can be passed onto Tom Bysouth. There is currently a national shortage of registered, qualified dental nurses which is causing issues for many practices.
- 17/34 concern was expressed at the number of elected members who had not attended meetings for some time and had not sent apologies. It was now felt time to recruit new members to fill vacancies.

17/40 Secretary's Report.

To be covered under relevant agenda items.

17/41 Chair's Report.

The Chair had attended The Oral Health Quality and Safety Group meeting – to be discussed under relevant agenda items.

There had been no other meetings.

17/42 Treasurer's Report and LDC Finance.

There was no report in the absence of the treasurer.

The balances now stood at:-

Current Account	£819.64
Deposit Account	£29,780.62

17/43 Delegates' Reports.

Orthodontics

1. MCN now had draft terms of reference in place, a new Chair was to be elected as the current chair had resigned.
2. W.G looking to pilot electronic referrals, with Orthodontics being the pilot. A new orthodontic proforma was to be in place in April 2017- no sign as yet.

LDC/LHB Liaison Group

Emailed to all members previously

1. Occupational Health –there had been a high number of DNAs by practice staff reported. There seemed to be a number of genuine reasons for this with one GDP reporting 3 appointments being sent to an associate's old address despite the address being updated on new forms.
Appointments were being sent out with very short notice.
One practice had set aside a whole day for staff to attend appointments and on arrival there was no record of any appointments being made.
Staff had been turned away for not having ID on them.
On the positive side one practice that had a receptionist with a bad back had been seen very quickly and the problem sorted out.
2. Single Point of Access – There was concern about the effect this would have on Parkway, although the number of referrals had not decreased significantly.
There had been a lot of queries regarding the referral process and pathway and contacting the SPA at set times. Several dentists were unclear as to the correct procedure.
Parents had been confused at the extra visit to the SPA and concerned at the loss of work/school days and delays to treatment days this process incurred.
The Parkway co-ordinator who has historically visited practices to explain referral processes had offered to assist but had been told it was not in their remit.
As of September all appointments were to go through the SPA, this would include emergencies, orthodontic and oral surgery referrals.
It was reported 95% of referrals were accurate and passing smoothly through the system.

Oral Surgery Review.

One meeting had been held of the expert review group. Looking at where ABMU were compared to the 2015 guidelines. Data was currently being assessed and it was felt it was more or less there. It was felt an LDC member should be a member of this group along with a referring GDP.

WGDP.

- 1 Contract Reform – emailed to all members previously.
LHB were to contact all practices to invite them to tender to be pilot practices with the process to start in September. There would be 4 pilot practices.
- 2 CDO had secured £1.3 million extra dental money.
3. The low UDA value compared to England was felt to be unfair. With LHBs offering low UDA values and expecting a quality service. It was felt clawback money should be used to increase UDA values.
4. Fitness to Practice – Low level issues were to be dealt with at local level, this was already the case in Scotland.
5. Mercury – As of June 2018 amalgam was not to be used on under 15's and pregnant women as per European Law.

17/44 Service Quality and Safety Report

This had been emailed to all members previously.

It was felt this already duplicates work already carried out in quarterly complaints audit. Could this be incorporated into annual QAS document?

17/45 Alternative Venues for Meetings - Bridgend

Emailed to all members previously.

It was felt PoW Education Department in Bridgend would be a more central and cheaper alternative to Heronston Hotel. The secretary to look at arranging for the next meeting.

17/46 Any Other Business.

Concern was raised as to the cost incurred by practices having to put a work place pension in place and there being no extra funding available.

17/47 Date and Time of Next Meeting.

Date to be changed from Tuesday 19th September to Tuesday 3rd October 2017, venue to be confirmed.