

***Minutes of LDC Meeting held at the Holiday Inn Express, Llandarcy
on Tuesday, 20th March, 2018.***

Members Present.

Keith Silvester in the chair, Roger Pratley, Anwen Hopkins, Allison Walker, Simon Bond, James Davies, Rachel Coles, Chris Woods, Mark Harris, Ruwa Kadenhe, Ewart Johnstone, Tesni Metcalf, Huw Hopkins, Helen John, Stephen Gould, James Bater, Ken Chow, Rhys Griffiths.

In Attendance.

Rob Elliott, Phil & Sian Majoe, Pam Norman, Liz Samways, Rhian Jones, Jeff Hinton, Claire Colquitt, Samantha Edwards, Richard Courtney, Ali Abdelbagi, Vasilios Diamantopoulos. Gareth Davies, Andrew Williams.

Apologies for Absence.

Chris Wills-Wood, Rhian Paul, Richard Woods, Paul Fraser, Lesley Hotson-Hicks, Mary Wilson, Alberto Fox Tom Bysouth.

18/14 Minutes of the Meeting held on Tuesday, 20th March, 2018.

Minutes of the meeting were accepted as a true and correct record.

18/15 Matters Arising.

18/08-6 To be discussed under other agenda items

18/16 Secretary's Report.

1. Majority of time since the last meeting spent in organising Education Day.
2. Have been heavily involved in mediating on a contract dispute, which hopefully has now been resolved.
3. Both the Secretary and the Treasurer have been involved in organising support for a colleague going through difficult times.
4. Attended symposium last week in Cardiff, on future of dentistry. Very interesting and informative day, mainly concentrating on new ways of working (contract reform) and teamwork within the practice.

18/17 Chair's Report.

To be discussed under other relevant agenda items.

Notification had been received from NICE of a two week consultation on clinical guideline updates 29/3/18 – 13/4/18

18/18 Treasurer's Report and LDC Finance.

The balances now stood at:-

Current account	£1134.50
Deposit account	£30,123.28

Education Day – sponsorship to be arranged, £400 to be charged by BDA per stand with 50% coming back to LDC which will pay towards catering expenses. Cost of Day £3460 to BDA plus catering costs.

18/19 Delegates' Reports.

- 1) **Dental Public Health update** had been emailed to all members previously.
- 2) **LDC/LHB Liaison Group**
 - a) emailed to all members previously.
 - b) UDA Uplift- Additional monies are available and it is hoped that practices with UDA values below £25 can be uplifted to £25.
 - c) Practices were to be given 2 years to meet all KPIs and uplift would then become part of contract value. Concern was raised as to how many new patients; practices were to accept as it may impact on the quality of treatment and waiting times of existing patients.
 - d) LDC to monitor closely and have ongoing discussions in Liaison Group meetings.
- 3) **Orthodontic MCN**
 - a) E referral was to be trialled in Hywel Dda first.
 - b) LHB want to take over managing of waiting lists and even out referrals across the locality.
 - c) Swansea waiting lists were quite good with Bridgend having extremely long waiting lists.
 - d) Trying to put in place a robust appeal process for denied treatment; the referring GDP was expected to be the patients advocate.
 - e) Any GDP willing to be LDC representative on MCN to contact the Secretary.

18/20 Update on communication with HIW.

1. HIW have now said that it is important to get registration application in before 31st March 2018. Forms will be assessed after this date but this will not affect ability to practice.
2. Andrew Pryse had responded to the query regarding practice accounts having to be included in the application, he has stated it's the law. Although it was felt a letter of assurance from an accountant would be sufficient, this is not acceptable as future financial forecasts were not considered reliable.
3. The CQC in England does not require practice accounts from providers already providing NHS dentistry, as they are known to be viable as hold NHS contracts.
4. Acknowledgement letters/emails were now being rolled out, if not received advised to telephone HIW and request an email confirmation before 31st March 2018.
5. HIW are reported to be running 4 months behind with the application process and as yet no practices have reported that they are registered.
6. Registered Managers pre interview questions had now been circulated, the interviews are to last approximately one hour. It had been reported Manager's using the BDA template had their applications returned and rejected.

18/21 Update on Further Investment in GDS

1. New contract in NPT had been awarded and discussions were believed to be progressing well.
2. Uplift of UDAs to £25 was progressing - conditions attached.
3. Everything else contained in Liaison Group report which had been emailed previously.

18/22 Update on Single Point of Access

LDC had requested up to date figures from LHB regarding:-

- Referral numbers
- Waiting List lengths
- Number of paediatric admissions for dental GA
- Number of children attending A&E for dental issues

These figures had been promised by the next Liaison Group meeting.

Parkway had reported they were now not seeing enough patients to fulfil their contract, with GA's only being carried out two days a week. Parkway's private patients were now funding the running costs of the NHS side of the practice. Parkway are unsure for how much longer this will be sustainable.

Single point of access now appears to be resulting in multiple appointments for patients. Karl Bishop and SPA to be invited to attend LDC meeting to answer LDC's concerns.

18/23 LDC/BDA Sponsored Education Day 20th April 2018 - update

1. Everything organised including speakers, sponsors, catering, venue.
2. Flier had been emailed to all practices previously.
3. The closing date for registration is this Friday 23rd March; there had been 60 registrations so far. This was only half of what had been expected as a result it was to be opened up to practice managers and DSAs within the ABMU area.

18/24 QAS Update

A report was read by the secretary in Chris's absence.

1. There had been an excellent response with all green and ambers, with no reds.
2. There had been the best feedback in years from GDPs
3. Emergency drug kits, AED pads and batteries are to be checked and recorded on a weekly basis as per Resuscitation Council Guidelines.
4. There seemed to be an issue with Occupational Health and PEPS following needle stick injury.
5. Any issues please report to Secretary to carry forward to LHB.
6. All practices need to start looking at GDPR as noncompliance fines can be up to 5% of annual turnover for breaches.

18/25 Any Other Business

1. The Chair will be standing down from 30th April, the Secretary had checked the constitution and an election was not necessary as the Vice Chair can take on the role until April 2019. Anwen agreed to be Chair until the BGM in April 2019. Since Anwen is a full time practitioner she will be supported by the Secretary and Treasurer. The Chair was thanked for his considerable contribution over the last three years.
2. Concern was raised at the short notice of cancellations of HIW inspections, one being cancelled 11 minutes before it was due to start. Another GDP reported telephoning to confirm inspection the following day to be told it had already been cancelled. The Secretary to raise initially at the Liaison Group.

18/26 Date and Time of Next Meeting.

Tuesday 12th June 2018 at 19.00, in Bridgend, venue to be confirmed.

DRAFT