



***Minutes of LDC meeting held at the Holiday Inn Express, Llandarcy
on Tuesday 21st January, 2014.***

Members Present.

Rhain Paul in the Chair, Roger Pratley Secretary, Pam Norman, Stephen Gould, Mike Spencer-Harty, Anwen Hopkins, Tesni Metcalf, James Davies, Tony Fodor, Dave Jones, Huw Hopkins, Ewart Johnstone, Mark Harris, Helen John, Gayathri Kini.

In Attendance.

Chris Wills Wood, Karl Bishop, Phil Majoe, Sian Jones, Paul Fraser, Colin Hancock.

Apologies for Absence.

Bill Walters, David Davies, Janet Megins, Rob Elliott, John Anderson, Rhian Jones,

14/01 Update on Performance Management - Presentation by Dr Karl Bishop, Consultant in Restorative Dentistry and Associate Medical Director-Dentistry ABMU HB.

The purpose of Dr Bishop attending this evening was to broadly discuss the performance issues that had been occurring across the three HB localities. The majority of these issues arise from contract management. There had been a feeling that this was a backlog that had not been addressed but new cases had been emerging. The Health Board had to ensure that limited funds were being used effectively and contract management was a key component in this process.

Karl Bishop noted that there had recently been an audit of each locality office which examined how contracts are being managed. This was found to be fairly robust in ABMU. A group had now been set up to standardise contract management and performance issues involving Karl Bishop and the dental leads from each locality. Karl Bishop deals with significant issues only, and when raised there are three options available:-

1. Low level- action plan
2. Screening panel-involve LDC immediately
3. Performance panel

A dental performance 'dashboard' has now been set up for each performer across the HB, these have now been running for six months. They take into account:-

1. Vital sign reports
2. QAS
3. Exception Reports
4. Adhering to NICE guidelines
5. Practice stability

The policy of the HB is to raise any issues immediately with the practice and not left to run. The importance of logging on to the dental portal and checking vital sign reports was emphasised. If any issues are raised it would be advisable to contact DPA immediately for support rather than just wait for HB to contact. The importance of good communication between providers and performers was discussed - any updates, information on portal etc should be passed down from senior members of staff.

Any patterns will be looked into by HB and these include consistent claims being made for the same patient (splitting of treatment), Band 3 claimed in one day etc.

If any issues are highlighted from a record card check Karl Bishop will examine the records himself with a DPA for guidance to ensure what is being reported is an accurate reflection. The aim is for practices to receive six monthly visits from locality office so that any issues can be raised and not left to run. Members felt that lack of guidance/guidelines was to blame for a lot of the issues GPs were finding themselves having to deal with. Members felt more clarity needed to be given and a clean slate should be given once issues had been addressed.

Ewart Johnstone informed the meeting that Post Graduate provided 5 levels of Support. If an action plan is in place this will decide which level is appropriate and this is decided by the Postgraduate Department and not the Health Board.

The CDO, David Thomas and SDO, Lisa Howells will be attending the next meeting in March.

14/02 Minutes of the Meeting held on 19th November, 2013 were accepted subject to the following amendments:

1. Helen John had given her apologies.
2. Minute Number 13/77 AOB - There was no other business.

14/03 Matters Arising.

There were no Matters Arising that were not on the agenda as agenda items.

14/04 Secretary's Report.

The Secretary had not attended any meetings to report.

The website could now be updated by the secretary after each meeting, any comments still welcome.

The link to LDC Connections had been removed from the website since the URL changed with every issue but the Secretary would continue to forward emails received in relation to this from the BDA to all members.

14/05 Chair's Report.

This had been emailed to all members previously

The Chair to contact Margaret Lake for an update on Occupational Health. Members commented that £10,000 was not a great deal of money. Costing of vaccinations would need to be done. It was also suggested that practices could approach for adhoc services to be self funded. Chair to report back to next meeting on progress.

14/06 Treasurer's Report and LDC Finance.

The balance of the two accounts now stood at £17,511.13

Moving the account to an electronic basis was discussed as the local branch had now closed in Sketty. The advantages of online payments were discussed.

Treasurer to proceed with this.

14/07 Delegates' Reports.

Orthodontic MCN

Report had been emailed to all members previously.

Waiting lists - it was possible to prioritise urgent cases by ticking appropriate box on referral form and ensure the patient meets those criteria.

There would be no patients commencing treatment at Neat Teeth in Swansea until April 2014 as all activity had now been allocated.

14/08 Occupational Health

CDO had £100,000 available from PCR increase to fund an Occupational Health service in Wales for GDPs. This had been allocated to each locality by number of providers not performers. £10,000 would be available in this HB and no more. As this HB has many more performers than providers and compared to other Health Boards the number of performers is high it received proportionately less than others. The importance of using the service to keep it funded was stressed by Karl Bishop.

14/09 D2S / GDS Update

It was felt GDPs should have access to leaflets, posters, samples, etc. given out by D2S as many new, young patients are now being referred by health visitors. The Chair and Huw Hopkins to meet with D2S team to plan how this can be done to include primary care in delivering the preventative message.

14/10 Prudent Health Care: essential new approach for NHS Wales

This had been emailed to all members previously. Secretary to keep a close eye on this as it develops, LDC will have to respond to this in time.

To be discussed at the next meeting with the CDO and Lisa Howells.

14/11 Any Other Business.

There was no other business.

14/12 Date and Time of next meeting.

Tuesday 25th March 2014 at 7 p.m. at the Holiday Inn Express, Llandarcy.