

***Minutes of LDC Meeting held at the Holiday Inn Express, Llandarcy
on Tuesday 3rd October, 2017.***

Members Present.

Keith Silvester in the chair, Roger Pratley, Anwen Hopkins, Helen John, Allison Walker, Simon Bond, Mike Spencer-Harty, James Davies, Huw Hopkins, Tesni Metcalf, Rachel Coles, Chris Woods, Richard Woods, Mark Harris, Sid Gupta.

In Attendance.

Samantha Edwards, Pam Norman, Rob Elliott, Chris Wills-Wood, Ken Chow, Phil Majoe and Sian Majoe.

Apologies for Absence.

Ewart Johnstone, James Bater, Rhiain Paul, Paul Fraser, Barrie David, Mary Wilson, Ruwa Kadenhe, Lesley Hotson-Hicks, Steve Gould, Tom Bysouth, Claire Colquitt, Rhian Jones.

17/48 Minutes of the Meeting held on Tuesday, 18th July, 2017.

Minutes of the meeting held Tuesday 18th July, 2017 were accepted as a true and correct record.

17/49 Matters Arising.

17/45 Alternative venues for meetings had been looked at, unfortunately an appropriate size room at POW Education Centre was in use this evening. Next meeting to be held in Bridgend, the Treasurer to source venue.

17/39 -17/22 OPG this had been raised in the Liaison Group meeting, nothing to report as yet. Next meeting is Tuesday next week.

17/50 Secretary's Report.

1. Wellbeing to work – Occupational Health had emailed the Secretary offering work place advice and assessment, stress buster sessions, physiotherapy to practices and their staff. Victoria Williams had offered to come to a meeting to explain the services they are able to provide. The Secretary to email and discuss.
2. Oral Surgery Review – there had been no meetings held, Rhian Jones had offered to chair a meeting and had sent two emails to which she had no response. Karl Bishop had responded saying he was keen to see things proceed. Kim Dunn had responded there was insufficient admin staff available to facilitate any meeting. To be taken to LDC / LHB Liaison Group Meeting.

17/51 Chair's Report.

1. The Chair had had a meeting with the CDO facilitated by Lisa Howells regarding GA services. It was felt single point of access meetings being held with no anaesthesia representation was inappropriate. A Consultant Paediatric Consultant was now on this national body.
2. The CDO had visited Parkway and was incredibly impressed and very positive going forward.
3. Parkway figures and SPA figures did not appear to match up with there being no mention of sedation among them.

17/52 Treasurer's Report and LDC Finance.

The balances now stood at:-

Current account	£610.84
Deposit account	£33,116.16

The only bill paid was for website hosting which was around £100.

The LDC Officials' Day is to be held on 1st December and funding was available for two to attend.

17/53 Correspondence relating to the Annual Conference of LDC's

Emailed to all members previously

It was felt the LDC Officials' Day held in December was far more relevant to dentistry in Wales. The change in the conference programme to take place over two days also requires more time commitment from delegates.

The idea to video the conference and make copies available was felt to be a good idea.

Anybody interested in attending Officials' Day to email the Secretary ASAP.

17/54 Delegates' Reports.

LDC/LHB Liaison Group - 11th August

1. Occupational Health – shortage of hepatitis B vaccine, it is thought this issue was not going to be resolved until early 2018. GDPs are advised to carry out risk assessments before allowing un-vaccinated staff to work.
2. In Hours Access – this was reported to be going well and numbers had increased under the new system. An extra hour was to be added after the August bank holiday.
3. OOH – numbers had been reported to have dropped of patients accessing this service. Complaints had also reduced in percentage.
4. Contract Activity 16/17 – the figures at year end were:-

17 practices had achieved less than 95%
41 practices had achieved 95-100%
33 practices had achieved in excess of 100%

It was felt the practices that had over performed should receive payment from clawback monies.

Some practices reported having received this option and the money had been paid on September schedules.

Another suggestion was to use the clawback money to increase UDA rates for practices that consistently achieve or over perform on their targets. There was still a big disparity in UDA rates across the locality.

5. Contract Reform – 4 practices had been successful in their bid to take part in the pilot with the hope more could follow in the new year. It was reported there was little difference in the way the practice worked apart from an increase in paper work which was essentially a data collection exercise.

17/55 D2S and Lift the Lip Trial

This had been emailed to all members previously.

Following discussion it was agreed that the LDC should support the initiative and that the results of the trial should be presented to the LDC meeting in January 2018.

17/56 Update on Availability of Hepatitis B Vaccine

This had already been discussed earlier in the agenda

17/57 Update on Single Point of Access

This had been discussed under other agenda items. Parkway still had not signed a contract and new referral forms had been issued that were felt to be tedious and difficult to follow.

17/58 Any Other Business.

HIW Registration

Letters had been received advising practices to send their application form in to HIW to register the practice. This was an in-depth, lengthy and difficult document which had not been amended for dentistry. Although HIW had given assurances that this process would be straightforward. The registered manager was going to prove to be an issue as they would need to hold a recognised management qualification.

To take to BDA for advice and also WGDPC on 3rd November. It was felt practices should start to fill the form in ASAP to avoid any issues regarding timescale.

17/59 Date and Time of Next Meeting.

Tuesday 21st November 2017, venue (in Bridgend) to be confirmed.